

2020-08-27 CNTT/OPNFV Meld Initiative Meeting Agenda /Notes

Recording:

Materials:

Date

27 Aug 2020

Attendees

Goals

- Review of LFN GB meeting/Approvals
- Discuss path forward, including meeting schedule, sub team selections

Discussion items

Time	Item	Who	Notes
10 Min	Set Meeting times for OC	All OC	<ul style="list-style-type: none">• Do we need every week? – We will set up a Doodle poll to determine the best times for the meetings.• Alternate meeting time to support Euro/Asia.
10 Min	OC Members assignment to sub teams Update on sub team Volunteers	All OC	Oversight Committee: Heather Kirksey Jim Baker Jonne Soininen Beth Cohen user-20f1f Bob Monkman Al Morton Qiao Fu Scot Steele Walter Kozlowski "Mentors" from the Oversight committee for each of the sub-teams listed below. Not the actual team members! <ul style="list-style-type: none">• Sub Teams (WSLs & PTLs)<ul style="list-style-type: none">◦ Organization/Governance – Scot Steele, Beth Cohen, Heather Kirksey user-20f1f◦ Technical/Debt/TSC - Operational aspects – Walter Kozlowski, Al Morton Qiao Fu◦ Marketing - Bob Monkman Beth Cohen
5 Min	Overview of Trust and Team building program	Scot Steele	<ul style="list-style-type: none">• Review Proposed Outline
5 Min	Discuss schedule and Participation	Scot Steele , Jim Baker	<ul style="list-style-type: none">• Review action items and Task assignments

Minutes

[Heather Kirksey](#) notes that the charter and the operating procedures docs both will need to be reviewed by the LFN legal team. The Charter is best handled by the team as a doc that sets out the requirements (term sheet) and let the legal team to write the proper legalese. Set out categories of items that need to be covered in the Charter, then convert to term sheet. Can we use at least the start of the new charter from the existing OPNFV Charter. There is some risks to doing that. Need to make sure that the meld is really a meld. The operations document has more technical M&Ps, that will still need to be reviewed by the lawyers.

[Scot Steele](#) showed a T&T outline of the proposed session related to the need to break down our lack of trust between the communities and build a new melded community.

Action items

- ☒ Meeting Minutes for today [Scot Steele](#)
- ☐ Need to re-org the list [Heather Kirksey](#) Dates [Jim Baker](#)
- ☐ Need to define Scope/Deliverables for each sub team - **Oversight Committee**
- ☐

- Overall MAC and CNTT Mkts to solicit Volunteers [Brandon Wick](#) will take to the MAC on 2 Sept
- ☒ Bob Monkman to discuss on MMA meeting 25 Aug
- ☐ Collect and consolidate the Documents in common location, and setup collaboration zones, is the CNTT Gov Chpt 6 (which is not used right now)
- **Oversight Committee**
- ☐ OPNFV & CNTT Charter reviews
- ☐ Invite Mike Dolan to Next Meld meeting [Heather Kirksey](#) [Jim Baker](#)
- ☒ Al Morton Will solicit volunteers for OPNFV for TSC
- ☒ Scott Steinbrueck to solicit volunteers CNTT for TSC
- ☐ Volunteers for Org/Gov should be from TSCs/Gov. Look for Volunteers - [Scot Steele](#)
- ☐ Review existing volunteer emails to determine where they can participate. [Heather Kirksey](#) [Scot Steele](#)
- ☐ [Scot Steele](#) to complete the Trust-team building Forum materials and schedule sessions week of 31 Aug