2020-03-11 TAC Minutes

Attendees & Representation

TSC Members and Project representatives should mark their attendance below

X = Present | P = Proxy (Indicate in the table with @name for @name

OPNFV	Al Morton	x	ODL	Abhijit Kumbhare	x	ONAP	Catherine Lefevre	x
FD.io	Ed Warnicke	x	Verizon	@Anil Guntupalli,		ZTE	ChangJin Wang	
Ericsson	Christian Olrog	x	Bell Canada	@David Sauvageau		Vodafone	Davide Cherubini	
Tech Mahindra	Dhananjay Pavgi		AT&T	Brian Freeman	x	Amdocs	@Eyal Felstaine	
Cisco	Frank Brockners	x	China Telecom	Xiaojun Xie		IBM	Jason Hunt	x
Dell	Joe Ghalam		Deutsche Telekom	Marc Fiedler	x	China Mobile	Lingli Deng	x
Orange	Morgan Richomme		Nokia	Olaf Renner	x	Türk Telekom	Oguzhan Ceylan	
Samsung	Ranny Haiby	x	Intel	Timothy Verrall	x	VMware	VACANT	
Red Hat	tom nadeau		Juniper	VM (Vicky) Brasseur		Huawei	jianguo zeng	

LF Staff: Kenny Paul, Casey Cain, Brandon Wick, Heather Kirksey, Jim Baker, Trishan de Lanerolle

Others: Scot Steele Beth Cohen Jonathan Beltran Scot Steele, Tapio Tallgren, Gergely Csatari

Agenda

- Start the Recording
- Show the Antitrust Policy
- Roll Call
- Action Items Review
- Agenda Bashing
- General Topics
    - MAC Update
    - Virtual event planning for replacing the LAX technical discussions
        - Guidelines - which days? parallel tracks? how to plan publicly?
    - Committer Representative Elections
- Any Other Topics

Minutes

Mac Update

- Developer and Testing Forum event report from Prague recently released.
- ONES has been postponed until the fall.
- We would like to discuss what we would like to do for the 2-day developer events.
    - We are still monitoring the situation for the June Developer & Testing Forum. We will make a final decision on 25 Mar 2020

Virtual event planning

- Scot Steele CNTT is in a pivotal situation. Would like to proceed with an event that was aligned with the original event timing. +1 Beth Cohen
- Heather Kirksey asks the TAC members to please go in and edit **LF Member Company Events Travel Policy**
    - Frank Brockners notes that some of that information may be considered company confidential
- WHO daily reports https://www.who.int/emergencies/diseases/novel-coronavirus-2019/situation-reports/
- April event-
    - CNTT, OPNFV and ONAP are interested in retaining an event is some fashion. ODL will confirm participation by next week (currently anticipate to participate only in the June event).
    - Heather Kirksey We would like to try to keep to our original schedule if possible.
    - ONAP preference is 3 hours per day, for 3 days, held between 13:00 UTC and 16:00 UTC on April 21, 22 & 23
    - CNTT preference 11:00 UTC to 15:00 UTC April 21, 11:00 to 16:00 on April 22, 11:00 UTC to 17:30 on April 23
- Possible options
    - Keep to the original schedule and meet during the same time zone for the event.
    - Because the event would be virtual we would need to spread the time out - Prefer this approach, but it will not be ideal, but I think more people will be able to attend.
    - 3-4 days for 4 hours each day.
    - Alternatively have some 1 hour long meetings spread out over 1 week.
    - Beth Cohen Need to be VERY focused on what the sessions will cover. Leaders have to take a larger role in keeping things on track.
    - Frank Brockners suggest one joint community day
    - Heather Kirksey Will it be difficult to have an adjusted schedule for some people for an extended time schedule to attend the virtual events?
- What will the event look like?
    - Zoom sessions can be augmented with IRC for communities that use that
    - Depending on the topic, we may use the webinar feature to have a bit more control over the mic
    - Beth Cohen Suggested that we have at least 2 assigned individuals for ensuring that minutes are properly recorded.

- - Jonathan Beltran suggests "branding" the event differently to set expectations
  - Regular meetings should be canceled during the event.
  - Heather Kirksey suggests a virtual program committee to set the criteria/ground rules/training
  - Scot Steele We believe that we need to get used to more virtual events.
  - Beth Cohen It is cyclical, but yes we do need to get better at virtual events and being creative on how to best keep participants engaged.
  - Al Morton suggest a voluntary forum for hallway conversations.
- Need to identify the Virtual Event Programming Committee
  - We will take an effort to use the existing program committees
  - Volunteers
    - Lingli Deng
    - Scot Steele

Action items

- ☑ Casey Cain Heather Kirkseyto help put together the Program Committee 13 Mar 2020

- ☑ Casey Cain to send out a doodle poll to the Program Committee to identify the best meeting time 20 Mar 2020