Baldy - CNTT Governance Actions

FEEDBACK INSTRUCTIONS:

The below list published as of 1/23/2020 as a Straw Man. Work Stream and or owning Leads are requested to update their high-level actions as per the following method.

- In the far left column:
    - Item is targeted for Baldy Release indicate as **"Baldy". (See example in 2nd row below)**
    - Item is targeted for future release, indicate as **"Backlog"**.
    - Item is not related to a release, indicate as **"Other"**.
    - Item is not targeted for any release/future release/other, indicate as **"Cancel"**.
    - *Add and or rearrange items in your works stream as is appropriate.*
- In all other columns
    - *Edit, modify as appropriate for activities listed*
    - *Try to keep it high-level (e.g. Agile 'story' level or higher)*

1	Technical F2F Planning	Key Stakeholders	Work Stream	Lead	Target Date	Status	Notes
Baldy	ONES NA 2020 (Los Angeles, California) - April 20 & 21. Technical meetings April 22 & 23rd.	CNTT, LFN, LFN projects	F2FP		Q1		Baldy Release https://github.com/cntt-n/CNTT/issues/1098
Backlog	LFN DDF (Seoul, South Korea) - June 1-4.	CNTT, LFN, LFN projects	F2FP		Q2		
Backlog	ONES Europe 2020 (Antwerp, Belgium) - September 29 & 30. Technical meetings October 1 & 2.	CNTT, LFN, LFN projects	F2FP		Q3		
2	Recruiting, Engagement, & Adoption	Key Stakeholders	Work Stream	Lead	Target Date	Status	Notes
Baldy	Define Clear Problem statement and Adoption benefit	CNTT, LFN, OPNFV	REA				(Added by Rabi)
Baldy	Gain buy-in of existing community (strategy and execution)	CNTT, LFN, OPNFV	REA				
Ongoing	Community outreach (strategy and execution)	CNTT, LFN, OPNFV	REA				
Backlog	Define long-term adoption strategy	CNTT, LFN, OPNFV	REA				
3	Marketing & Communications	Key Stakeholders	Work Stream	Lead	Target Date	Status	Notes
Baldy	Press Releases around Friendly Trials	CNTT, LFN, OPNFV	MARCOM	Nick Chase	Feb		ASAP. Messaging target is product houses. Confirm and announce vendors. https://github.com/cntt-n/CNTT/issues/1086
Backlog	Manage 'Speaker's Bureau'	CNTT, LFN, OPNFV	MARCOM	Nick Chase	(Ongoing)		
Baldy	Messaging Discovery & Execution	CNTT, LFN, OPNFV	MARCOM	Nick Chase	Feb - Mar		MVP https://github.com/cntt-n/CNTT/issues/1087
Baldy	Get commitments interview senior /vp level business owners	CNTT, LFN, OPNFV	MARCOM	Nick Chase	13 Feb 2020		MVP https://github.com/cntt-n/CNTT/issues/1089
Baldy	Execute interview and gather feedback	CNTT, LFN, OPNFV	MARCOM	Nick Chase	12 Mar 2020		MVP https://github.com/cntt-n/CNTT/issues/1090
Baldy	Analyze and align messaging	CNTT, LFN, OPNFV	MARCOM	Nick Chase	16 Apr 2020		MVP https://github.com/cntt-n/CNTT/issues/1091
Backlog	Messaging Rollout	CNTT, LFN, OPNFV	MARCOM	Nick Chase			MVP
Backlog	Whitepaper	CNTT, LFN, OPNFV	MARCOM	Nick Chase			MVP
Backlog	Adoption "Info Pack" to demonstrate this is coming to market	CNTT, LFN, OPNFV	MARCOM	Nick Chase			Marketable view of roadmap to GA. Shows "this [CNTT badging] is coming". How to commence adoption.

4	Community Strategy & Oversight	Key Stakeholders	Work Stream	Lead	Target Date	Status	Notes
	Complete Community Guidelines	CNTT	CSO				
Backlog	(See also Action items from OPNFV 2.0)	CNTT, OPNFV	CSO				
Backlog	VNF Adoption HL Strategy & Approach	CNTT, OPNFV	CSO	Scott Steinbrueck			
Backlog	VNF Badging HL Strategy & Approach	CNTT, OPNFV	CSO	Scott Steinbrueck			
Backlog	CNF Adoption HL Strategy & Approach	CNTT, OPNFV	CSO	Scott Steinbrueck			
Backlog	CNF Badging HL Strategy & Approach	CNTT, OPNFV	CSO	Scott Steinbrueck			
5	Business | Technical Metrics	Key Stakeholders	Work Stream	Lead	Target Date	Status	Notes
Baldy	Integrate Confluence and Groups.Io data (governance)	CNTT, LFN	BTM	Jonathan Beltran	13 Feb 2020		MVP. When onboarding done. Need vet and enhance any changes. https://github.com/cntt-n/CNTT/issues/1092
Baldy	Engagement Metrics (Scope, Design, Rollout)	CNTT, LFN	BTM	Jonathan Beltran	03 Apr 2020		Contributions focused. V2. Done = Present formalized data for F2F LA. https://github.com/cntt-n/CNTT/issues/1093
Baldy	Develop Business Case / TCO Strategy	CNTT, LFN	BTM	Jonathan Beltran (add Joanna Newman from Vodafone when she onboards)	TBD		Demonstrate reduction in technical debt, time to market, operational costs. Need to take problem statement and understand fragments that apply to each segment. Need to get rough figures from Interviews if possible. "What is the KPI on each value-propositions." MVP https://github.com/cntt-n/CNTT/issues/1094
Baldy	VNF Onboarding journey touchpoints	CNTT, LFN	BTM	Jonathan Beltran	14 Feb 2020		MVP - identify vision, key gates/milestones for metrics measurement https://github.com/cntt-n/CNTT/issues/1095
Baldy	Operator additional info data points	CNTT, LFN	BTM	Jonathan Beltran			Possibly get more info from Messaging interviews by Marcomm WS. Need to get info from Interviews if possible,
Baldy	Develop Benchmarks for Pre-launch Trials	CNTT, LFN	BTM	Jonathan Beltran	27 Mar 2020		**Action Item** - Any potential for pre-trial information gathering? VNF deployed to telco w/'no badge' benchmarks, w/'badged' benchmarks. Field Trials is more formal/advanced term, calling Pre-Launch Trials for now. • Need criteria for success in the field • Identify that this is what we're going to measure • (but will have nothing to show) https://github.com/cntt-n/CNTT/issues/1097
Backlog	Adoption Metrics (Scope, Design, Rollout)	CNTT, LFN	BTM	Jonathan Beltran	Q2		
Backlog	Quality & Value Metrics (Scope, Design, Rollout)	CNTT, LFN	BTM	Jonathan Beltran	Q2		
Backlog	Conformance Metrics (Certification was old word for Conformance)	CNTT, LFN	BTM	Jonathan Beltran	TBD		(added by Rabi)
6	Release & Lifecycle Mgmt Planning	Key Stakeholders	Work Stream	Lead	Target Date	Status	Notes
Backlog	Develop Integrated Mode of Operations	CNTT, LFN, OPNFV, OVP	CNTT / OPNFV 2.0 sub-committee formed	CNTT - Scott SteinbrueckRabi Abdel OPNFV - Qiao Fu David McBride			**Action Items** - identify lead for CNTT (for all below also)

Backlog	Develop Integrated Release Plan	CNTT, LFN, OPNFV, OVP	CNTT / OPNFV 2.0 sub-committee formed	CNTT - Scott SteinbrueckRabi Abdel OPNFV - Qiao Fu David McBride			See ONAP GANTT in Confluence for example. Iruya is last release planned for OPNFV legacy, next will be OPNFV 2.0 (i.e. with CNTT integrated).
Backlog	Cooling off period before release to stabilize	CNTT, LFN, OPNFV, OVP	CNTT / OPNFV 2.0 sub-committee formed	CNTT - Scott Steinbrueck Rabi Abdel OPNFV - Qiao Fu David McBride			Leverage OPNFV processes
Backlog	Release Notes Framework	CNTT, LFN, OPNFV, OVP	CNTT / OPNFV 2.0 sub-committee formed	CNTT - Scott Steinbrueck Rabi Abdel OPNFV - Qiao Fu David McBride			Leverage OPNFV processes
Backlog	Develop release project management tool strategy	CNTT, LFN, OPNFV, OVP	CNTT / OPNFV 2.0 sub-committee formed	CNTT - Scott Steinbrueck Rabi Abdel OPNFV - Qiao Fu David McBride			
Backlog	Reference Model into GSMA PRD	CNTT, LFN	TBD	CNTT - Toshiyasu Wakayama			