2019-10-09 - [CNTT - RM - Ch 8] Agenda and Meeting Minutes

Wednesday August 28, 2019

Attendees:

Please add your name in here:

- MICHAEL FIX (AT&T)
- Rajamani Rajesh (Spirent)
- Luc Provoost (Intel)
- Mark Shostak (AT&T)
- Pierre Lynch (Keysight)
- Al Morton (AT&T)
- Trevor Cooper (Intel)
- Mehmet Toy (Verizon)
- Toshiyasu Wakayama (KDDI)

Agenda:

- **RI Labs - Intel Lab(?)**
  - **POD10 (CNTT RI PoC)** - will be used for initial install of OS via AirShip
    - Clarification needed as to why we can start on 15 in parallel or first for PoC, installation validations, not anticipated to impact POD15 delivery cycle
    - https://wiki.opnfv.org/display/pharos/Intel+POD10
  - **POD15 (CNTT RI target state)** - Intel lab utilized: https://wiki.opnfv.org/display/pharos/Intel+POD15
    - **Who needs access?**

      - **Test | Validation | Framework**: Rajesh/Sridhar, Mehment/Kyle, **Cedric**, Pierre (placeholder) ❓ Lead ❓ **Mike to confirm w/ Cedric**
      - **Installers**: Sridhar (confirm if he will work with AirShip OPNFV install process), Luc, Mike/Kyle/Mark Lead ❓ **Sridhar**
      - **Lab Support / Admin (SAs):** Trevor - confirm SA role and responsibility (h/w) Lead ❓ **Trevor**
    - **Lab Access - overview & instructions (POD15)**
      - VPN > Jump > POD/hosts
    - **To request VPN access please follow Wiki instructions and assign the ticket to Gustave Hellman**

      - https://wiki.opnfv.org/display/INF/Infra+Lab+Support
      - https://wiki.opnfv.org/display/pharos/Intel+Labs+VPN+Quickstart
      - https://help.github.com/en/articles/generating-a-new-gpg-key GPG key generation
        https://help.github.com/en/articles/generating-a-new-ssh-key-and-adding-it-to-the-ssh-agent SSH key generation
        https://jira.opnfv.org/browse/INFRA-354 Example Request
    - **Is there a form to Extract RA requirements, and use for installation?**
      - No formal mechanism, or form, (yet) to extract the RA from the CNTT material.
      - Will leverage PDF and SDF descriptor files & file format for now, along with Intel specific lab documents/formats needed for lab setup.
    - **Who will assist with Airship installation? (10/16)**
      - Sridhar, Mark/Mike
- **Delivery Plan for RI**
  - Labs Setup / POC to target state
  - Create Test Plan
  - Finalize Test Harness/Framework
  - Manifest Requirements (for POD15 install)
  - Results Collection & Normalization
- **Deferred: Discuss Ch 8 re-write**
  - **Offline discussion: Open Issues**
    - **New Issues | PRs - confirm ownership / issue & changes**
      - Kagreenwell issue 270 patch #384 - https://github.com/cntt-n/CNTT/pull/384
      - Define Compliance (Issue 363/Trevor) - https://github.com/cntt-n/CNTT/issues/363 - for CVC/OVP Terms and Definition comparison w/ CNTT use of similar terms to ensure alignment.
      - Clarify that Certification is not possible as the open source team cannot "commercialize" a product (Issue 375/TBD) https://github.com/cntt-n/CNTT/issues/375
      - Update Methodology with clear demarcation of CNTT vs. Community/Supplier Test Responsibilities (Issue #376/TBD) https://github.com/cntt-n/CNTT/issues/376
    - **GitHub:**
      - Ch 8 issues: https://github.com/cntt-n/CNTT/issues?q=is%3Aissue+is%3Aopen+label%3A%22Ch+08%22
      - Ch 8 annex: https://github.com/cntt-n/CNTT/issues?utf8=%E2%9C%93&q=is%3Aopen+annex
- **Next Steps**
  - RI Labs - confirm availability (10/9), **attempt AirShip installer (Sridhar, Mark, Mike, 10/16)**, confirm & correct deployment issues (10/16-EOM Oct)
  - Continued Documentation Revisions & Reviews

Actions:

- **10/9 Meeting**
  - ☐ **Owner: All** Review/respond to GitHub issues by **16 Oct 2019**
  - ☐ **Owner: Impacted Individuals (Test, Installer, Support)** - needing access to POD15, request/receive access by **16 Oct 2019**
  - ☐ **Owner**: **Mike** - confirm with Cedric O. (Orange) if he will be the "lead" to centralize Implementation & Adoption of Test Hardness /Framework efforts on/by **11 Oct 2019**
  - ☐ **Owner**: **Rajesh** - confirm with Sridhar (Spirent) if he will be the "lead" to centralize s/w deployments on/by **11 Oct 2019**
- **10/2 Meeting**
  - ☑ **Owner: All** Review/respond to GitHub issues by 08 Oct 2019
  - ☑ **Owner: All** Continue adding/editing content to Ch 8 (open Issues, generate PR) by 08 Oct 2019
  - ☑ **Owner: Mike** Contact Bin Hu to open JIRA ticket to formalize use of Intel lab/POD(s) for RI 1.
    - ☑ **(In progress)** Sent email requesting support (10/2)
  - ☑ **Owner: Mike** open a PR for minor Lab Req changes from 4x compute nodes to 10x based on need to support B/N/C flavors (2x nodes each)
  - ☑ **Owner: Mike** (and **Trevor**) open an Issue (#363) to track comparison and confirmation of terms utilized in the Test Chapter align with OVP/CVC (assigned to Trevor)
  - ☑ **Owner: Mike** open new Issues to track discussion and resolution to the following items:
    - ☑ Define Compliance (Issue 363/Trevor)
    - ☑ Clarify that Certification is not possible as the open source team cannot "commercialize" a product (Issue 375/TBD)
    - ☑ Update Methodology with clear demarcation of CNTT vs. Community/Supplier Test Responsibilities (Issue #376/TBD)
- **9/18 Meeting**
  - ☑ **Owner: All** Review/respond to GitHub issues by 02 Oct 2019
  - ☑ **Owner: All** Continue adding/editing content to Ch 8 (open Issues, generate PR) by 02 Oct 2019
- **9/11 Meeting**
  - ☑ **Owner: All** Review/respond to GitHub issues on priority for Botrange - burn down issues by 18 Sep 2019
  - ☑ **Owner: All** Requesting all team members to review/comment on 8.7 between 9/11-9/17, for discussion 9/18.
    - https://github.com/cntt-n/CNTT/blob/chapter08/doc/ref_model/chapters/chapter08.md
- **9/4 Meeting**
  - ☑ **Owner: All** Requesting all team members to review/comment on 8.6 between 9/3-9/11, for discussion 9/11.
    - https://github.com/cntt-n/CNTT/blob/chapter08/doc/ref_model/chapters/chapter08.md
  - ☑ **Owner: Mike Fix (AT&T)** - Verify Validation/Verification/Certification is consistent with CVC verbiage
  - ☑ **Owner: Murtuza Khan (AT&T)** - Add additional test case descriptions
  - ☑ **Owner: Kyle Greenwell (Verizon) -** generate a PR to merge w/ Master
- **8/28 Meeting**
  - ☑ **Done!** Add Labels to GitHub Issues to help with Search (**Owners: All, but primarily Mike, Kyle**) (recommendation from Kelvin, Nokia)
  - ☑ **Done - but, added to 8.7.9!** Add Murtuza Khan assessment of Test Cases/Harness (in relation to Functest) on Wiki page under consideration (**Owner: Murtuza K**)
  - ☑ **Done - but, need contributor support to assess.** Add {Name} XCI --> include to Etherpad installer project gap analysis done (**Owner: Mike Fix**; will also inform CNTT internal Ch 8 team on 8/28 about the new Installer effort needing review)
  - ☑ **Owner: ALL** Requesting all team members to review/comment on next sections 8.4-8.6 (changed to 8.5) by 9/3 **for discussion 9/4.**
    - https://github.com/cntt-n/CNTT/blob/chapter08/doc/ref_model/chapters/chapter08.md