20190829 - [CNTT - GOV] - Meeting Minutes

Task Force Members,

A summary and actions from today's call are provided below. **Key Update: A draft Reference Implementation for CNTT Project Proposal has been created and submitted to OPNFV TSC. You still have the opportunity to provide input. Please review & give feedback. Send comments to Fu Qiao & Mike Fix** *by end of day 9/8. A final discussion will then be held to cleanup and complete this major milestone – see details below.*

Attendees

Rabi Abdel (Vodafone), Heather Kirksey (LFN), Pankaj Goyal (AT&T), Vincent Danno (Orange), Peter Woerndle (Ericsson), Ian Gardner (Vodafone), Mark Shostak (AT&T), Mike Bustamente (AT&T), Mike Fix (AT&T), Fu Qiao (China Mobile), Rick Tennant (AT&T), Pierre Bichon (Juniper), Toshi Wakayama (KDDI), Jim Baker (LFN), Zhi-Qiang Yu (China Mobile), Joerg Aelken (Ericsson), Jonne Soininen (Nokia), Gergely Csatari (Nokia), Jonathan Beltran (AT&T)

Summary

- **Housekeeping Items**
    - No Updates
- **Technology Update**
    - Reference Model
        - 6 WIP PRs with additional PRs planned
        - Issues are being prioritized for Antwerp
        - Issues are being created by Chapter Leads (captured in **GitHub Issues**)
    - Reference Architecture
        - **Architectural Principles** & **Architecture Requirements** were agreed to & will be merged by end of week
        - Next Steps: Chapters 3-4 outlines – estimated to be approved & merged next week
    - Contacts: Rabi Abdel / Walter Kozlowski (Co-Leads)

- **Test & Certification**
    - **CNTT Reference Implementation Project** was reviewed (content found in attached PDF)
        - Community review & feedback is encouraged – **must be completed by EOD 9/8**
            - Other contributors can be added to the submission
            - Submit comments to **Fu Qiao & Mike Fix**
        - Fu Qiao to present latest in OPNFV Tech Discussion call on 9/9
        - Call will be hosted the week of 9/9 to aggregate & align on comments | feedback | input into the CNTT RI proposal
        - PTL nominations are open for the CNTT RI project proposal - Mike Fix (AT&T) has volunteered, pending collection of all nominations, review a& elections.
        - **Targeted OPNFV TSC Vote / Approval: 9/17/19**
        - Open Item: OPNFV Installers – which ones (Airship, XCI, etc.) will be used in support of Reference Architecture # 1 – discussion will occur once RA # 1 is defined.
        - Open Item: What is the relationship between CNTT & external upstream / downstream community projects such as Akraino, ONAP, OpenStack, etc.? There will be a sidebar discussion in the next week on community engagements & establishing constructs.
    - Contacts: Fu Qiao / Mike Fix / Kyle Greenwell (Co-Leads)

- **Release Management**
    - No objections to approach, next steps, and Ch. 10 items directionally
        - 3 month major release cycle
        - 4 week sprints
        - Include 'maintenance support' approach
    - Sidebar working group - discussions and analysis on framework & approach will continue
        - Goal is to move to a continuous delivery | Agile model which would represent change for OPNFV
            - Must address support issues | time requirements to integrate OpenStack releases with Installers
        - Need alignment with OPNFV on a mutually agreed upon structure & cadence
        - CNTT will develop an approach to present to OPNFV, including artifacts
            - CNTT community needs to define Operator requirements to feed into OPNFV on LCM, release longevity, upstream | downstream dependencies, etc.
    - An integrated release flow is important
    - Fido project is potential example to emulate
    - Contacts: Jim Baker / Jonathan Beltran / Rick Tennant (Co-Leads)

- **Communications Management**
    - Zoom IDs are available to Chapter Leads
        - Meetings using community Zoom bridges will need to be added to the community calendar (currently under development)
        - Contact **Jim Baker** to request Zoom administrative access
    - Active artifact repositories: **Common NFVI Governance** , **Technology**, & **Implementation**
    - Contacts: Jim Baker / Jonathan Beltran / Rick Tennant (Co-Leads)

- **Antwerp Face to Face (9/26-9/27)**
    - Registration is open for the CNTT 3rd F2F Working Group Session in Antwerp Belgium – **REGISTER HERE**
    - Antwerp Agenda Reviewed (content found in attached PDF)
        - Suggestion (Jim Baker) – Realign breakout sessions to allow essential contributors to attend both session tracks
            - RA # 2 | Reference Implementation will be grouped
            - RA # 3 | Test & Certification will be grouped
        - Suggestion (Jim Baker) – Make breakout sessions back to back to limit in-flight room configuration changes
        - Sidebar discussion scheduled for Friday morning to breakdown session areas into to detail (topics, time allotments, speakers)
        - Detailed agenda will be reviewed on next week's governance call

- Antwerp Logistics
  - Legal | Contractual requirements have been met
  - LFN (Heather) getting the word out for CNTT F2F Workshop in same channels as for ONS promotion
    - social media, newsletters, Linux events, etc.
  - GitHub has been updated with license & code of conduct information
  - CNTT F2F Working Group Session will be co-located with the ONAP & Open Daylight community meetings
    - Request from those communities to have a joint discussion in their session(s) on 9/26 PM
      - Open Item: Topic, Timeframe, Who would cover from CNTT (Jonathan to discuss with Mark)
  - Community Social – Nothing planned or sponsored at this time. Informal gatherings may occur.
- Contacts: Mark Cottrell / Rabi, Abdel / Beth Cohen (Co-Leads)

Actions

- **All** – Review & provide input, comments, feedback on CNTT Reference Implementation Proposal
- **Fu Qiao / Mike** – Set up call the week of 9/9 to review & align on CNTT FI Proposal
- **Jonathan** – Get with Mark on ONAP / Open Daylight request for CNTT time in their sessions
- **Jonathan** – Follow up w/Michele Zarri re: GSMA artifact lifecycle
- **Rick** – Modify agenda to Jim Baker's suggestions
- **Jim** – Create / post community meeting calendar

What's next?

- Fall 2019 CNTT F2F Working Group Session - Detailed Agenda
- Finalize CNTT Reference Implementation Proposal | Review with OPNFV TSC
- Identify and assess key open source communities for engagement with CNTT
- Increase Operator | Vendor engagement in all things CNTT

PS….

Mailing Lists Reminder: Stay informed of the latest artifact updates, announcements, call logistics, meeting minutes, and all other working group activities by signing up for any of the following CNTT emails lists: Reference Model, Reference Architecture, Governance, and Technical Steering.

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