

20190822 - [CNTT - GOV] - Meeting Minutes

Task Force Members,

A summary and actions from today's call are provided below. **Key Update: A high level agenda has been created for the 3rd CNTT F2F working session in Antwerp – next steps are to establishing facilitators/presenters and further define the working sessions.**

Attendees

Mark Cottrell (AT&T), Rabi Abdel (Vodafone), Pankaj Goyal (AT&T), Vincent Danno (Orange), Georg Kunz, Herbert Damker (DT), Ian Gardner (Vodafone), Mark Shostak (AT&T), Mike Bustamente (AT&T), Mike Fix (AT&T), Fu Qiao (China Mobile), Kyle Greenwell (Verizon), Markus, Rick Tennant (AT&T), Xu Yang, Pierre Bichon (Juniper), Toshi Wakayama (KDDI), Bob Monkman, Jim Baker (LFN), Zhiqiang Yu (Huawei)

Summary

- **Housekeeping Items**
 - Call logistics updated to include LFN wiki links & zoom bridge information
 - Chapter Zoom bridge creation / assignments are being worked
- **Technology Update**
 - Overall
 - **Need to encourage broader community engagement**; contributions include PR creation, taking assignments
 - Critical to have inputs & feedback at this time as the RM | RA are being created
 - **RM | RA inputs, review, & feedback should be performed & communicated prior to the CNTT F2F workshop in Antwerp**
 - Not enough to request a pull request, be specific and assign issue to contributors
 - Process: best way to engage additional contributors:
 - Chapter leads recruit & encourage contributions from all members
 - Subscribe to Github
 - Assign an issue to members in Github
 - Have members create a pull request in Github
 - Request for Comment period, time expiration given to maintain momentum
 - Idea: "Writing a book in a week" approach – Beth
 - Reference Model
 - Chapters progressing well with active PRs
 - Issues are being created by Chapter Leads (captured in [GitHub Issues](#))
 - Reference Architecture
 - [Architectural Principles](#) were agreed to and merged
 - Next Steps: Requirement work (target completion: 2 weeks)
 - Contacts: Rabi Abdel / Walter Kozlowski (Co-Leads)
- **Release Management**
 - Meeting will be scheduled next week to formulate plan & structure (Jonathan)
 - Contacts: Jim Baker / Jonathan Beltran / Rick Tennant (Co-Leads)
- **Communications Management**
 - Active artifact repositories: [Common NFVI Governance](#), [Technology](#), & [Implementation](#)
 - Contacts: Jim Baker / Jonathan Beltran / Rick Tennant (Co-Leads)
- **Test & Certification**
 - [CNTT Reference Implementation Project](#) submitted on 8/23 to OPNFV TSC
 - Process is to submit, posted for 2 weeks, then moves to TSC
 - Stakeholdering | ramp up will occur during the next 2 weeks
 - Fu Qiao adding additional members to the submission
 - Host location has not been identified – dependent on the where, how
 - Jim Baker mentioned folks are getting anxious to get to work
 - Contacts: Fu Qiao / Mike Fix / Kyle Greenwell (Co-Leads)
- **Antwerp Face to Face (9/26-9/27)**
 - Registrations are now open for the CNTT 3rd F2F Working Group Session in Antwerp Belgium – [REGISTER HERE](#)
 - FAQ for ONS reviewed:
 - Rabi, Walter, & Vincent agreed to provide responses
 - FAQ will be leveraged for ONS Europe panel discussion
 - Item added: How will CNTT engage and leverage work performed by other open source communities: How can they contribute to CNTT?
 - List attached to this email (word doc)
 - Walter, Vincent, Rabi to join Antwerp Planning WG
 - High Level Agenda reviewed – recommended changes:
 - Condense Community, Recruiting, Adoption, Marketing
 - Create breakout sessions to increase time / focus on RM, RA, RI, & Testing | Certification
 - Additional information required on rooms to support concurrent sessions
 - Next Steps: Identify owners, presenters, & detail planning for breakout sessions
 - Session flow: Plenary session, then breakout, then come back again
 - Contacts: Mark Cottrell / Rabi, Abdel / Beth Cohen (Co-Leads)
- **Reminder: General Communications**
 - Community members should subscribe to the appropriate CNTT distribution list(s) to stay informed:

- [Governance](#)
- [Reference Model](#)
- [Reference Architecture](#)

- Contacts: Jim Baker / Jonathan Beltran / Rick Tennant (Co-Leads)

Actions

- **Antwerp Planning WG** – revise agenda then share out to listservs again
- **Rick** – Add FAQ item: How do related communities play a role in e.g. Akraio
- **Jonathan** – Additional general discussion on alignment with other SDOs – create slide
 - Akraio
 - ONAP
 - OpenStack
- **Jonathan** – Change to UTC time on the meeting schedule
- **All** - (we) need to increase our communication and encourage broader participation in CNTT
- **Jonathan** – Send a reminder to community to subscribe to the mailing list
- **Chapter Leaders** - need to recruit and encourage meeting participants to create PRs, encourage others to do that
- **Jonathan** – Send Communication Email with timelines, dates, signup for list services, registration for Antwerp
- **All** – Everyone needs to keep repeating message to contribute
- **Rick** – send word doc out for Antwerp FAQs

What's next?

- Increase Operator | Vendor engagement in all things CNTT
- Fall 2019 CNTT F2F Agenda & Logistics
- Identify and assess key open source communities for engagement with CNTT



ONS Europe_FAQ.pdf