

# 2019-08-21 - [CNTT - Technical Steering] - Meeting Agenda and Minutes

## Attendees:

Please add your name in here:

- [Walter Kozlowski](#) (Telstra)
- [Rabi Abdel](#) (VF)
- [MICHAEL FIX](#) (AT&T)
- [Karine Sevilla](#) (orange)
- [Pankaj Goyal](#) (AT&T)
- [Bernard Tsai](#) (DT)
- [Mark Shostak](#) (AT&T)
- [Michael Bustamente](#) (AT&T)
- [@Joerg Aelken](#) (E//)
- [@Kyle Greenwell](#) (Verizon)
- [@IanGardner](#) (VF)
- [@Toshi Wakayama](#)(KDDI)
- [Weitao Gao](#) (Huawei)
- [@Xu Yang](#)(Huawei)
- [@Manuel Buil](#) (SUSE)
- [Jonathan Beltran](#) (AT&T)

## Agenda/Minutes:

- Agenda Bashing
- Why do we need this meeting.
  - Understand where things are going in reference to RM, RA, RI.
  - make sure our releases are timely and aligned with the cycle.
  - improve the process if needed to.
  - resolve any disagreements.
    - follow the LFN existing policy
    - one vote per organisation.
  - raise any issues to governance meeting to address.
- Meeting Minutes and Zoom IDs.
  - Jonathan B will sync with Jim and propose a recommendation.
  - Next meeting we will get more update.
- Technology status and GAPS.
  - Chapter 1: Beth - Rabi will sync offline with her.
    - VNF/CNF Roadmap discussion.
    - PR Approved.
  - Chapter 2: Ahmed
    - Need to Circle back with Ahmed offline.
    - Issues already outdating needs attention.
    - No progress.
  - Chapter 3: Bernard
    - VNF/CNF Discussion
    - PR Approved.
    - **TODO:** 3.1 need to add detailing of other layers.
  - Chapter 4: Mark S
    - Aligned with Methodology for Containers integration.
    - **TODO:** PR to be Created.
  - Chapter 5: Karine S
    - Working on VIM features. - will present during the meeting.
    - **TODO:** PR to be Created.
  - Chapter 6: Pankaj
    - 2 Issues Resolved (NFVI to VIM interfaces, Adding Interface Acceleration)
      - One PR to be Approved and Merged during Master.
    - There is one PR created. (cleanup)
    - **TODO:** Review Changes made.
  - Chapter 7: Walter
    - New agreement has been reached office for content. good progress.
    - **TODO:** PR will be created.
  - Chapter 8: Mike F
    - Draft chapter outline established (needs community members to vet)
    - Started adding content (needs community members to vet)
    - Organized to perform Test Case Gap Assessment (narrowed project list, normalized assessment criteria, pending assignments to start review)
    - Anticipating formal OPNFV Proj Proposal Draft this week
    - Exploring Need for Ref Implementation Lab (needs further discussion)
    - Good Progress.
    - Q: Fork into a new Branch.
      - Rabi to sync offline with Mike F.

- Q: toolset.
  - TODO:
    - Sync offline to understand where things should/would go.
- Chapter 9: Tom
  - No progress so far.
- Chapter 10:
  - No Progress.
  - Might need some high level content/backlog to go in there before upcoming release,
- Current planned content.
- GAP/Concern
  - Currently core team of contributors.
    - Need to encourage other members to contribute.
    - assign issues to individuals to encourage contributions.
- Reference Architecture work
  - 1 PR approved and merged for Principles.
  - 1 PR created for Requirements and getting input from community,
  - **TODO**: 1 PR to be created by Pankaj for Chapter 3.
- CVC/CNTT/OPNFV relation.
  - Discussion ongoing to understand boundaries between CNTT/CVC/OPNFV.
- AOB