

2020-09-15 CNTT/OPNFV Meld Initiative Meeting Agenda /Notes

Recording:

Materials

[LFN Trust-Team building Self Study.pptx](#)

Date

15 Sep 2020

Attendees

Goals

- T&T Homework
- Discuss path forward, Task force kick offs

Discussion items

Time	Item	Who	Notes
5 Min	Overview of Trust and Team building program	Scot Steele	OC Team to pilot: Home work should take no more than 90 minutes Please return to Scot by 9/17
10 Min	Review OC Mentors and Define Start up times	All OC	<ul style="list-style-type: none">• Task Force mentors<ul style="list-style-type: none">• Organization/Governance – Scot Steele, Beth Cohen, Heather Kirksey user-20f1f William Diego Maza Jonne Soininen• Technical/Debt/TSC - Operational aspects – Walter Kozlowski, Al Morton Qiao Fu• Marketing - Bob Monkman Beth Cohen Jonne Soininen William Diego Maza• Task Force Mentors to facilitate task force start up Week of 21 Sep 2020
10 Min	Review Task List Action items for this week	All OC	<ul style="list-style-type: none">• T&T Homework• Review/update Scope and deliverables for each task force - OC Task force Mentors• Kick off meeting• Setup Document repository - Scot Steele• Task force meetings start up
5 Min	Discuss open items	All OC	

Minutes

Action items

- Meeting Minutes for today [Scot Steele](#) 16 Sep 2020
- OC Members T&T Homework (**17 Sep 2020**) - **Oversight Committee**
- Need to define Scope/Deliverables for each sub team - **Oversight Committee** **18 Sep 2020**
- Task force Kick off meeting **18 Sep 2020**
- Collect and consolidate the Documents in common location, and setup collaboration zones, is the CNTT Gov Chpt 6 (which is not used right now) - [Scot Steele](#) **23 Sep 2020**
- Org Structure Straw man proposals (**23 Sep 2020**)

- OPNFV & CNTT Charter reviews - Need to get org and tech groups to use their language to define the charter, so Legal can do redline - **NEED TO BE COMPLETED MID OCT**
- Invite Mike Dolan to Meld Kick off meeting [Heather Kirksey](#) [Jim Baker](#) **16 Sep 2020**
- Review Task force memberships - **All Oversight Committee** **17 Sep 2020**