Program Timeline

**Timeline is currently in draft review for 2021 by the committee**

**2021 Program Timeline***

- **January 27 - March 6 (5 weeks):** Community members who are interested in mentoring submit project proposals.
- **March 9 - March 13 (1 week):** Individual Project TSC reviews and approves projects
- **March 23:** List of approved projects announced and the program officially launched
- **March 23:** Mentee application opens
- **April 27, 17:00 Pacific Daylight Time: Mentee application closes**
- **April 28 - May 15 (~3 weeks):** Mentee application review and applicant interview
- **May 15:** Top mentee candidates are identified
- **May 18 - May 22 (1 week):** Finalize mentee cohort and selected mentees complete HR contracting paperwork
- **May 25 - May 29 (1 week):** Mentee and mentor onboarding
- **June 1:** All mentees officially begin
  - full-time program: June 1 - August 21
  - part-time program: June 1 - November 13

*The program dates are subject to change without advanced notice.*

**Summer FT (Full-Time) Mentee Schedule**

Full time program requires the commitment of 40 hours per week for 12 consecutive weeks from a mentee and this option is recommended for students who are off school from June to August to dedicate full time to the internship.

- **June 1: official start date**
- **June 19:** 1st Quarter Evaluation at the end of week 3 (25% of the stipend will be paid to the mentee if the mentee is in good standing with the mentor following the 1st quarter evaluation)
- **July 10:** Midterm Evaluation at the end of week 6 (25% of the stipend will be paid to the mentee if the mentee is in good standing with the mentor following the midterm evaluation)
- **July 31:** 3rd Quarter Evaluation at the end of week 9 (25% of the stipend will be paid to the mentee if the mentee is in good standing with the mentor following the 3rd quarter evaluation)
- **August 21:** Final Evaluation upon conclusion of the internship at the end of week 12 (remaining 25% stipend will be paid to the mentee if the mentor determines that the mentee has successfully completed the internship following the final evaluation)

**Summer PT (Part-Time) Mentee Schedule**

Part time program requirements the commitment of 20 hours per week for 24 consecutive weeks and this option is recommended for students who are in school or have other significant commitments for the duration of the program.

- **June 1: official start date**
- **July 10:** 1st Quarter Evaluation at the end of week 6 (25% of the stipend will be paid to the mentee if the mentee is in good standing with the mentor following the 1st quarter evaluation)
- **August 21:** Midterm Quarter Evaluation at the end of week 12 (25% of the stipend will be paid to the mentee if the mentee is in good standing with the mentor following the midterm evaluation)
- **October 2:** 3rd Quarter Evaluation at the end of week 18 (25% of the stipend will be paid to the mentee if the mentee is in good standing with the mentor following the 3rd quarter evaluation)
- **November 13:** Final Evaluation upon conclusion of the internship at the end of week 24 (remaining 25% stipend will be paid to the mentee if the mentor determines that the mentee has successfully completed the internship following the final evaluation)