2020-03-11 TAC Minutes

Attendees & Representation

TSC Members and Project representatives should mark their attendance below

X = Present | P = Proxy  (Indicate in the table with @name for @name)

<table>
<thead>
<tr>
<th>OPNFV</th>
<th>Al Morton</th>
<th>x</th>
<th>ODL</th>
<th>Abhijit Kumbhare</th>
<th>x</th>
<th>ONAP</th>
<th>Catherine Lefevre</th>
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<tbody>
<tr>
<td>FD.io</td>
<td>Ed Warnicke</td>
<td>x</td>
<td>Verizon</td>
<td>@Anil Guntupalli, ZTE</td>
<td>ChangJin Wang</td>
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<td>Ericsson</td>
<td>Christian Otrog</td>
<td>x</td>
<td>Bell Canada</td>
<td>@David Sauvageau</td>
<td>Vodafone</td>
<td>Davide Cherubini</td>
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<td>Tech Mahindra</td>
<td>Dhananjay Pavg</td>
<td>AT&amp;T</td>
<td>Brian Freeman</td>
<td>x</td>
<td>Amdocs</td>
<td>@Eyal Felstaine</td>
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<td>Cisco</td>
<td>Frank Brockners</td>
<td>x</td>
<td>China Telecom</td>
<td>Xiaojun Xie</td>
<td>IBM</td>
<td>Jason Hunt</td>
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<td>Dell</td>
<td>Joe Ghalm</td>
<td>Deutsche Telekom</td>
<td>Marc Fielder</td>
<td>x</td>
<td>China Mobile</td>
<td>Lingli Deng</td>
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<td>Orange</td>
<td>Morgan Richomme</td>
<td>Nokia</td>
<td>Olaf Renner</td>
<td>x</td>
<td>Türk Telekom</td>
<td>Oguzhan Ceylan</td>
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<td>Samsung</td>
<td>Ranny Haby</td>
<td>x</td>
<td>Intel</td>
<td>Timothy Verrall</td>
<td>x</td>
<td>VMware</td>
<td>VACANT</td>
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<td>Red Hat</td>
<td>tom nadeau</td>
<td>Juniper</td>
<td>VM Brasseur</td>
<td>Huawei</td>
<td>jiangz zeng</td>
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LF Staff: Kenny Paul, Casey Cain, Brandon Wick, Heather Kirksey, Jim Baker, Trishan de Lanerolle

Others: Scot Steele Beth Cohen Jonathan Beltran Scot Steele, Tapio Taligren, Gergely Csatari

Agenda

- Start the Recording
- Show the Antitrust Policy
- Roll Call
- Action Items Review
- Agenda Bashing
- General Topics
  - MAC Update
  - Virtual event planning for replacing the LAX technical discussions
    - Guidelines - which days? parallel tracks? how to plan publicly?
  - Committee Representative Elections
- Any Other Topics

Minutes

Mac Update

- Developer and Testing Forum event report from Prague recently released.
- ONES has been postponed until the fall.
- We would like to discuss what we would like to do for the 2-day developer events.
  - We are still monitoring the situation for the June Developer & Testing Forum. We will make a final decision on 25 Mar 2020

Virtual event planning

- Scot Steele CNTT is in a pivotal situation. Would like to proceed with an event that was aligned with the original event timing. +1 Beth Cohen
- Heather Kirksey asks the TAC members to please go in and edit LF Member Company Events Travel Policy
  - Frank Brockners notes that some of that information may be considered company confidential
- April event:
  - CNTT, OPNFV and ONAP are interested in retaining an event is some fashion. ODL will confirm participation by next week (currently anticipate to participate only in the June event).
  - Heather Kirksey We would like to try to keep to our original schedule if possible.
  - ONAP preference is 3 hours per day, for 3 days, held between 13:00 UTC and 16:00 UTC on April 21, 22 & 23
  - CNTT preference 11:00 UTC to 15:00 UTC April 21, 11:00 to 16:00 on April 22, 11:00 UTC to 17:30 on April 23
- Possible options
  - Keep to the original schedule and meet during the same time zone for the event.
  - Because the event would be virtual we would need to spread the time out - Prefer this approach, but it will not be ideal, but I think more people will be able to attend.
  - 3-4 days for 4 hours each day.
  - Alternatively we have 1 hour long meetings spread out over 1 week.
  - Beth Cohen Need to be VERY focused on what the sessions will cover. Leaders have to take a larger role in keeping things on track.
  - Frank Brockners suggest one joint community day
  - Heather Kirksey Will it be difficult to have an adjusted schedule for some people for an extended time schedule to attend the virtual events?
- What will the event look like?
  - Zoom sessions can be augmented with IRC for communities that use that
  - Depending on the topic, we may use the webinar feature to have a bit more control over the mic
  - Beth Cohen Suggested that we have at least 2 assigned individuals for ensuring that minutes are properly recorded.
• Jonathan Beltran suggests "branding" the event differently to set expectations
• Regular meetings should be canceled during the event.
• Heather Kirksey suggests a virtual program committee to set the criteria/ground rules/training
• Scot Steele We believe that we need to get used to more virtual events.
• Beth Cohen It is cyclical, but yes we do need to get better at virtual events and being creative on how to best keep participants engaged.
• Al Morton suggest a voluntary forum for hallway conversations.

• Need to identify the Virtual Event Programming Committee
• We will take an effort to use the existing program committees
  • Volunteers
    • Lingli Deng
    • Scot Steele

Action items

✔ Casey Cain Heather Kirksey to help put together the Program Committee 13 Mar 2020
✔ Casey Cain to send out a doodle poll to the Program Committee to identify the best meeting time 20 Mar 2020