

A background graphic featuring a network of blue lines connecting yellow circular nodes, set against a dark blue gradient.

LFN Release Management Support Service

Status Update - Sept 28, 2022

Summary of Activity

- › April 11, 2022 - presentation to SPC
- › April 20, 2022 - presentation to TAC
 - › Ran out of time to finish and was invited to return at a future date
- › June 8, 2022 - completed presentation to TAC
 - › TAC concurred, in general, with the plan for a RM support service
 - › The TAC also agreed that we should consider updates to the project lifecycle to encourage strong RM planning
- › Mid-June - mid-Aug - training deck development
- › Aug 24, 2022 - Initial training session with the L3AF team
- › Aug 31, 2022 - Second training session with the L3AF team
- › Sept 20, 2022 - Proposed that Anuket transition to community release management
- › Sept 20, 2022 - Follow up meeting with L3AF team (smaller group) to discuss next steps
 - › L3AF concluded that they would need to defer RM process development to IQ23

Release Management Training Document

- › 87-page Google Slides document
- › Based on experience with L3AF, the material takes about 2.5 hours to present.
 - › Three 50-minute sessions seems like a good pace
- › The presentation is broken into 4 parts (3 long + 1 very short)
 - › Introduction
 - › Developing a Release Management Process
 - › Executing the Release Process
 - › Next Steps

Release Management Training TOC

- › Part I: Introduction
 - › What is Release Management?
 - › Audience
 - › Roles and Responsibilities
- › Part II: Developing a Release Process
 - › Identify the work products
 - › Document the process steps
 - › Identify logical checkpoints
 - › Document the tasks
 - › Prepare a schedule template
 - › Socialize the proposed release process
 - › Seek TSC approval
- › Part III: Executing the Release Process
 - › Preparing a release schedule
 - › Sub-Project release plans
 - › Tracking release progress
 - › Milestone status reviews
 - › Managing exceptions
 - › Post-release retrospective
- › Part IV: Next Steps

Learnings from L3AF Training

- › Having the right audience for the training is key
 - › The audience for the L3AF training was the TSC, many of whom weren't interested in receiving the full training
 - › The training should be given primarily to the community release managers, while leaving it open to other interested community members
- › We should have an introductory presentation to the community TSC that explains what we're doing before we launch into the full training presentation
- › We should have a commitment from the TSC to move forward with Release Management Support Service, including the identification of release managers, and the approval of a RM working group with a weekly meeting, **before** we launch into the training

Proposed Approach to Communities

1. TCA or PM brings up Release Management Support Service (RMSS) with community TSC.
 - a. If they show interest, then schedule an RMSS introduction presentation
2. RMSS Introduction Presentation and discussion (~ 20 mins)
3. Schedule TSC discussion / vote
4. TSC vote:
 - a. Approve proceeding with RMSS as described in presentation
 - b. Commit to identifying community release managers (2+)
 - c. Approve RM working group and schedule weekly meeting for development of release process
5. Once community release managers are identified, schedule three 50-minute training sessions

Release Management Support for ONAP and Anuket

- › ONAP
 - › Following internal discussions, we concluded that the complexity and level of effort required for ONAP release management does not make it a good candidate for transitioning to community release management at this time
- › Anuket
 - › Presented proposal to Anuket to switch to community release management on Sept 20
 - › Anuket team had already discussed this idea as part of their budget discussions
 - › Anuket will transition in the next week or two

Next Steps

- › Develop RMSS introduction presentation
- › Discuss additional training targets with Casey and other TCAs
- › Re-visit project lifecycle updates with TAC
- › Support Anuket through transition to community release management support.
- › Follow up with L3AF in January