

# Kista Plugfest / DDF Session Logistics

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 **LF** NETWORKING

 **THE LINUX** FOUNDATION

# Anti-Trust Policy Notice

- › Linux Foundation meetings involve participation by industry competitors, and it is the intention of the Linux Foundation to conduct all of its activities in accordance with applicable antitrust and competition laws. It is therefore extremely important that attendees adhere to meeting agendas, and be aware of, and not participate in, any activities that are prohibited under applicable US state, federal or foreign antitrust and competition laws.
- › Examples of types of actions that are prohibited at Linux Foundation meetings and in connection with Linux Foundation activities are described in the Linux Foundation Antitrust Policy available at <http://www.linuxfoundation.org/antitrust-policy>. If you have questions about these matters, please contact your company counsel, or if you are a member of the Linux Foundation, feel free to contact Andrew Updegrave of the firm of Gesmer Updegrave LLP, which provides legal counsel to the Linux Foundation.

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Thank You!



**ERICSSON**

## WIFI

### Laptops:

EXHIBITOR pw: KMEasy2019!

### Mobile Devices:

KISTAMASSAN pw: KISTAMASSAN

## General Info

- › All sessions begin @ 9:00 daily – Doors open 8:00
- › “M” Rooms – upstairs, “E” Rooms - down stairs
- › Small Breakout - E1 (16 person), E2 (8 person)
- › Lounge - E10
- › Plugfest – M4

# Schedule

- › <https://wiki.lfnetworking.org/display/LN/June+2019+LFN+DDF+Schedule>
- › Booking a new room / Changing an existing session:
  - › You are welcome to use any non-reserved block except for Room M4
  - › Update the schedule wiki page with your session
- › **If a new session** please also add your session to the topics page as well
  - › <https://wiki.lfnetworking.org/display/LN/2019+June+Event+Topic+Proposals>

# Meals / Events

## › Breaks:

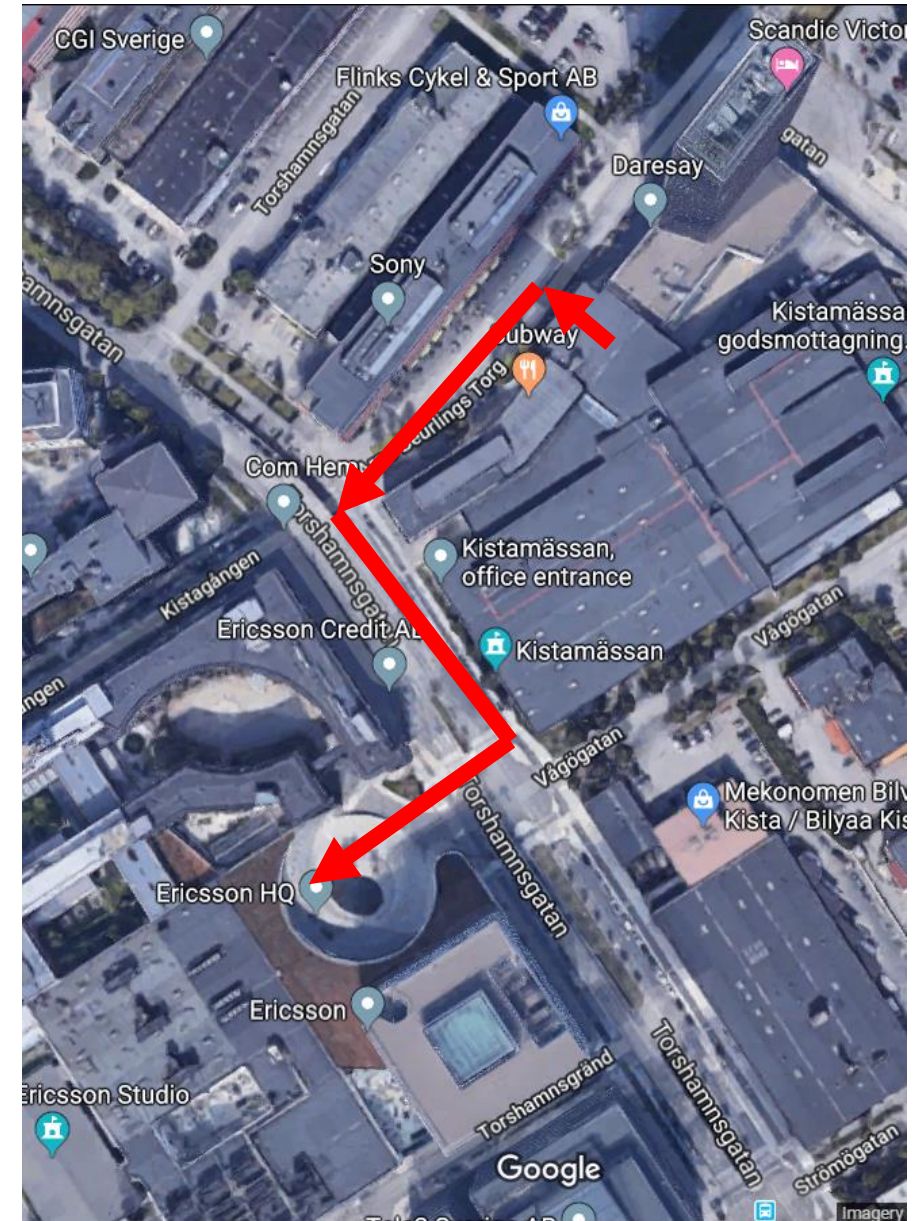
- › Morning: 10:00 - 10:15
- › Lunch 12:00 - 13PM On-site, near by across the street
- › Afternoon: 2:00 - 2:15

## › Lunch:

- › Wednesday: hosted on-site by Ericsson
- › All other days: Attendee paid
- › All Attendee Reception- Today, 18:00 @ Ericsson HQ
- › Womens Reception- Thursday, 18:00 @ Ericsson HQ
- › Group photo Thursday afternoon

# Directions to Ericsson

- › Exit Main Lobby Door
- › Left Down sidewalk
- › Right at corner
- › 1 block down, across street





# Communication

- › Join the main event list: <https://lists.lfnetworking.org/g/2019-Stockholm>  
Event notices and updates will be sent here.
- › Plugfest specific communications will use [opnfv-plugfest@lists.opnfv.org](mailto:opnfv-plugfest@lists.opnfv.org)
- › If you need general assistance with something please send an email to [LFN-Event-Help@lists.lfnetworking.org](mailto:LFN-Event-Help@lists.lfnetworking.org)  
(*Your mail will be moderated. There is no need to join the list.*)

## Remote Participation

- › Remote participation for face-to-face meetings is always provided on a “Best Effort” basis
- › Every event venue is different and each has its unique challenges; ability to remotely hear/speak may be impacted
- › The only room where dedicated and active session support is provided is the main hall

## All Presenters

- › Remove unneeded animation & set slide transitions to “None”
- › Bridge assignments for each room are on the schedule wiki
- › Use HostID# 062019 to claim the host & record your session
- › Record meetings to your local machine **NOT** to the cloud
- › Upload a PDF of your slides to the Topics wiki page
- › Add the top 3 points or take-aways in the “Summary” Column

# Remote Presenters

## › Use a headset to present!

Your computer's built-in mic and speakers may work OK when everyone is a bridge together, but it will not work well in a face-to-face meeting environment

- › You will need to ensure that someone in the room will connect to the bridge on your behalf for audio / video (this will be handled in the main hall for you)
- › The LF Staff reserves the right to end any remote presentations in the main hall where incoming audio quality, echo or background noise problems exist

## Main Hall Presentations

- › All Presenters: 10 mins before you present, connect to the Webinar Bridge <https://zoom.us/j/706586454>
- › On-site presenters: ensure that the microphone and speakers on your laptop both are muted
- › Once connected raise your hand in zoom and I will promote you to share
- › When finished presenting stop sharing your screen



# OPNFV

Plugfest Logistics

Please direct any questions  
to [info@opnfv.org](mailto:info@opnfv.org)

 **LINUX FOUNDATION**  
COLLABORATIVE PROJECTS

# Plugfest Logistics

- › All Plugfest activities will be in room M4
  - › Note that this is a *change* from last week
  - › Please refrain from using M4 for anything other than Plugfest
- › If you need to include remote participants, please use the zoom bridge shown in the top of the schedule column for room M4
  - › You will need to use a laptop or phone for the audio

# Plugfest Logistics

- › Session schedules are flexible.
  - › Please feel free to work beyond your scheduled time, if necessary.
  - › Space is still available. If you want to lead a plugfest session, please come see me.
- › Please record notes on the OPNFV Plugfest Learnings page
  - › e.g., purpose, setup, accomplishments, issues, conclusions
  - › <https://wiki.opnfv.org/display/EVNT/Hunter+Plugfest+Learnings>





## Questions?

Please direct any questions or comments to  
[info@opnfv.org](mailto:info@opnfv.org)